

Ask the right questions

What number of people can your space accommodate?

What timeframe is the space available to us?

What are the deposit terms, and when is the balance due?

Are there differing rates depending on season, and day of the week?

Is there a private space for the bridal party and groomsmen?

For outdoor areas, is there a contingency space in the case of inclement weather?

Am I limited to your catering or catering partners, or can I bring in my own preferred vendor?

For sites providing food and drink, can a tasting be arranged?

What sort of tents, tables, linens, and dinnerware can be provided, and is there a fee associated?

Ask the right questions

Can our preferred bakery be used? And when are they permitted to deliver?

Will bartender services be provided? Can we supply our own alcohol?

What sort of decorations are prohibited? For instance are candles permitted, or items affixed to the walls? Can we move or remove any of the existing décor?

Is there a designated space for my DJ or live band? Is there enough space for a larger band?

How big is your dance floor? Can it handle my moves?

Is there a “noise curfew” by when our music needs to end?

What sound system do we have access to? Can we bring in our own?

Where can my guests hang their coats? Is there a coat check fee?

Ask the right questions

If outside vendors are permitted, when can they arrive to set up?

Where can my guests park? And is there an additional fee?

How many restrooms are there? Are they handicap accessible?

If located in a hotel, is there a discounted room rate for my guests?